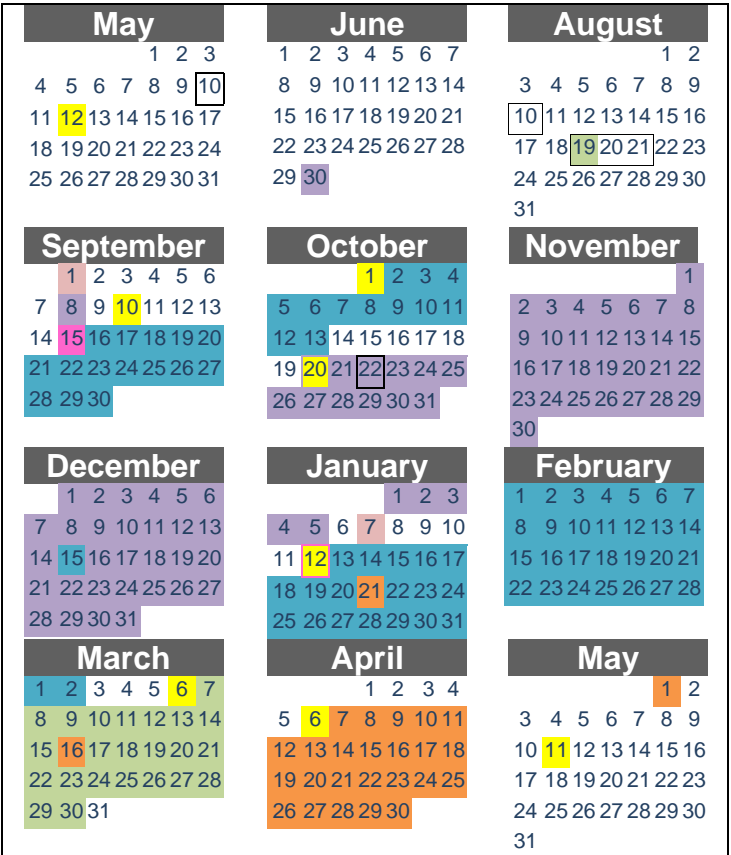


UNAC Faculty Evaluations Planner

COMPREHENSIVE REVIEWS		
Project Phase	Start	End
Deadline to Advise Dean/Director (in writing) Intent to Stand for Tenure or Promotion in Upcoming Academic Year. Unit Member must submit complete CV and a list of two external reviewers. ⁽¹⁾		5/12/14 ----- 5/11/15
Unit Member's Submitted CV is Distributed by Dean/Director to External Reviewers and up to two Additional External Reviewers Selected by Dean/Director		6/30
Evaluation Files Workshop at Convocation		8/19
External Reviewers Submittal Deadline		9/1
Deadline for Dean/Director to Forward External Reviews (and Notice of Number Requested and Received)		9/8
Unit Member Submits Comprehensive Evaluation File to Provost Office (Per Appendix G: UAS Faculty Handbook)		9/10
*Evaluation File Submitted to Peer Committees		9/15
*Peer Committee Review Period and Deadline for Recommendations to Provost's Office w/copy to Unit Member	9/15	10/13
*Deadline for Unit Member to Submit Written Comments on Peer Committee Recommendation to the Provost's Office		10/20
Dean/Director Review Period and Written Recommendations Due to Provost	10/20	1/5/15
Deadline for Unit Member to Submit Written Response to Dean/Director's Recommendation		1/12
Evaluation File Submitted to MAU Review Committee		1/12
*MAU Committee's Review Period and Recommendations Due to Provost	1/12	3/2
Deadline for Unit Member to Submit Written Comments in Response to MAU Review Committee's Review		3/6
Deadline for Provost to Review and Make Written Recommendation to Chancellor, w/copy to Unit Member	3/7	3/30
*Deadline for Unit Member to Submit Written Comments in Response to Provost's Review to Chancellor		4/6
Chancellor Reviews File, Recommendation of Provost, and Notifies Unit Member of Decision. <i>(See UNAC CBA Appeal Procedures, Article 7.3)</i>	4/6	5/1/15

SABBATICALS & EMERITUS		
Project Phase	Start	End
Sabbatical Leave Application Due to Dean/Director (cc: Provost's Office)		10/1
Dean/Director forwards Sabbatical Recommendations to Provost's Office for distribution to Review Committee		10/22
*Review Committee forwards Sabbatical Recommendations to Chancellor (cc: Provost's Office)		12/15
Emeritus Nominations Due to Provost's Office		1/7
*Chancellor's Decision on Sabbatical Requests Deadline		1/21
MAU Committee's Emeritus Recommendations Due to the Provost		3/2
Chancellor's Decision on Emeritus Nominations Deadline		3/16

2014-2015



*new dates per revised CBA. Any deadlines which fall on a Saturday or Sunday are extended to the subsequent Monday.

LEGEND

- = Unit Member Action
- = Committee Action
- = Dean/Director Action
- = Provost's Office
- = Other Action
- = Provost Action
- = Chancellor Action

NOTE: 6-year post tenure reviews conclude with Provost's evaluation, unless unit member requests that it proceed to Chancellor.

UNAC Schedule

(4th, 7th Years of Service & 6th Year Post-Tenure)

The collective bargaining agreement with United Academics provides that faculty shall be comprehensively evaluated regularly. This schedule depicts the various project phases and important milestones.

⁽¹⁾ External reviews are required only for tenure or promotion reviews.

Last Revised 7-09-14